

# Clearinghouse Advisory Committee

## Conference Call Minutes

### September CAC meeting minutes

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### Meeting started at 10:05 AM CDT

### Roll Call

#### Attendees

Randy Boone (IN) Chair  
Scott Miller (KS) Vice-Chair  
Trishawn Bell (AL)  
Glenda Smith (ID)  
Marc Walker (NB)  
Sherry McKinley (ME)  
Garry Hinkley (ME) (Board Liaison)  
Scott Greenawalt (OK) (Board Liaison)  
Jason Degraf (IFTA, Inc.)  
Amanda Koeller (IFTA, Inc.)  
Carla Pape (ID)  
Aaron Steven (ID)  
Cherie Woodworth (ID)  
Sherry Conrad (NS)

#### Absent

Angie Duerson (VA)  
Natalie Wendell (MN)

### August 2013 meeting minutes were adopted as circulated.

#### ITAC Update – Scott

White paper to be completed by Dec 15/13. Sending out questionnaire to IT dept. of Jurisdictions. The response to the questionnaire needs to be received back to ITAC for their Nov conference call to be included in the White Paper.

#### Funds Netting Update – Amanda

Amanda Koeller from IFTA Inc provided monthly transmittal of \$55,968,589.32 for the United States and \$449,018.74 for Canada.  
One late payment to report , however only one payout required.

#### Quality Control Sub-Committee Update – Cherie

4 jurisdictions were reviewed for demographic and transmittals, 1 issue identified which is being corrected.

### **Clearinghouse Best Business Practices Document for Website – Randy**

No update – Hold until next meeting

### **Non Participating Jurisdictions – Utilize Funds Netting Process - Randy**

Mark Walker (NB) reported he has been in contact with PQ, NS, NF.

PQ is interested but need to talk to Finance Dept. The read only agreement from PQ has been provided to IFTA Inc. in English and signed by Lonette.

NS working with Xerox to become full member. Approval for funding should be received by Oct 1 with a 12 week window for implementation.

NF was sent summary total worksheet but there has been no response from them to date.

### **Calendar update - Amanda**

There was a general discussion about changing to 1 prorate payment and how much time the jurisdictions should be allowed for submissions. Amanda to review calendar and resend. Possible solution – 5 day deadline taking into consideration Jun year end/holiday combination and allowing two day grace period. Any concerns/comments should be forwarded to Amanda before the next meeting which will be held just before the Board Meeting

### **Safer update**

No update

### **Dual Fuel update**

Nothing new – Ballot out for comment

### **New Business**

Nothing new at this time

### **Presentation by Mark Bell**

There is a national push to add DOT/License reader to identify carriers. However the data files from the Clearinghouse are not matching the SAFER database in some cases. Mark stated they have identified approximately 2500 bad file matches throughout all the jurisdictions. General discussion on how the committee can help resolve this issue.

It was decided that:

- 1) We need to have a discussion within the committee in order to gain a stronger understanding of the issue.
- 2) The members should review the excel file sent by Jason and try to clean up any bad files within their jurisdiction. The file can be ran periodically ( every 2 mths) to see if there is any improvement.

**Next meeting scheduled for October 17, 2013**

